

**Northern Oklahoma Regional Transportation Planning Organization****Policy Board Meeting Minutes:****April 21, 2022**

The agenda for this meeting was posted in compliance with the Open Meeting Act. A complete packet of information is available for review in the NODA office.

**PRESIDING**

Henderson called the meeting to order at 11:33 a.m. Hyde called roll after the flag salute. Quorum was present.

**Present**

Noel Clonts	Max Hess	Gary May
Tiffany Tillman	Marc Bolz	Scott Morris
James Crabbs	Donnie Head	Philip Schrahl
Chris Henderson – Chair	Jay Hague	Jason Shanks
Dixie Johnson	Brandon Schultz-11:39	Marci Hyde

**Absent**

Howard Powell	Mary Dungan	Dea Mandevill
Rick Howland	Rita Kroll	Jeff Moss
John Robertson	Travis Darr	

**Staff Present**

Devon Westbrook	Michael Flynn (ODOT) – Zoom
Payton Herron	
Vicki Eggers	

**Guests****APPROVAL OF MINUTES**

Crabbs moved to approve the minutes from the February 24, 2022 meeting, seconded by Hague. Motion carried.

**BUSINESS (To meet, discuss & possibly take action on the following items):****A. NORTPO Limited English Proficiency Plan**

Westbrook presented the Board with final draft of the NORTPO Limited English Proficiency Plan, which outlines English language proficiency levels throughout the NORTPO region and identifies how the organization will advertise available translation service to the languages that met FHWA criteria. He also reported the plan is still in its 15-day public comment period and requested the boards adoption of the plan, pending any public comments received. The public comment period is April 8 – 22. May moved to adopt the NORTPO Limited English Proficiency Plan pending any public comment, seconded by Clonts. Motion carried.

**B. NORTPO Technical Committee Member Appointment**

Westbrook requested the Board appoint Michael Flynn to the NORTPO Technical Committee. Flynn serves as the RTPO Coordinator with the Oklahoma Department of Transportation and already attends the Technical Committee meets so staff wants to make his participation official. Hague moved to approve Michael Flynn to serve on the NORTPO Technical Committee, seconded by Hess. Motion carried.

**C. Rural EV Toolkit Overview**

Westbrook presented the Board with information pertaining to the Rural EV Toolkit resource prepared by the Federal Highway Administration. He shared that the toolkit contained electric vehicle (EV) basics, partnership-building resources, rural EV charging planning resources, and funding sources. There was discussion about whether this infrastructure is needed in this region, which parties would benefit from it, and some comments were made from members about how their communities EV charging stations were funded and how are they maintained. No action needed.

**D. Updates/Reports/Comments**

~~Westbrook and Eggers informed the Board about funding available to them through the Infrastructure Investment and Job Act. Henderson shared that Ponca City is using funds to extend Amtrak services through the city.~~

**NEW BUSINESS IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25**

No new business was presented.

**PUBLIC PARTICIPATION**

None.

**ADJOURNMENT**

May moved to adjourn, seconded by Hess. Motion carried. Meeting adjourned at 11:46 a.m.



Signed \_\_\_\_\_  
Devon Westbrook, Transportation Planner

